

DIPLoma IN ENGLISH

DIPLoma IN CRIMINOLOGY

Course Structure:

- Introduction to Criminology
- Juvenile Delinquency
- Introduction to Criminal Justice
- Social Problems
- Criminalistics
- Communication
- Human Behavior in Criminal Justice
- Project Paper

Entry Requirements:

- 5 Credit passes in the local or London O/L's including Math and English
- 3 Passes in the London (E) or Local (S) A/Levels

Students also will be tested in their English Skills. Based on the placement test the Student maybe required to take additional English for Academic purpose classes.

Purpose

A study of crime and criminal behavior including related effects on society. This gives a significant emphasis to criminal theory and sociological implications of criminal behavior. In addition criminal behavior and development focuses on social structure of society and its causation. In

this programme criminal justice system related to juveniles is also analyzed in depth.

Duration: 1 year

DIPLOMA IN CHILD PSYCHOLOGY

Course Structure:

Course No.	Modules to
DEP 2002	DEVELOPMENTAL PSY I: CHILD PSYCHOLOGY
DEP 2302	DEVELOPMENTAL PSYCH II: ADOLESCENT
EEC 1603	CHILD GUIDANCE
EEX 3094	NATURE AND NEEDS OF AUTISM
PSY 2012	GENERAL PSYCHOLOGY
SYG2322	JUVENILE DELINQUENCY
RCP 2001	SUPERVISED RESEARCH ASSIGNMENT 1
RCP 2002	SUPERVISED RESEARCH ASSIGNMENT 2
	TOTAL

Duration : One Year (01)

Entry Requirements:

1. Followed A/L and (minimum) passes in two subjects
2. One pass in A/L and a Diploma/certificate courses in any discipline done in a reputed institute.

If not the student has to follow Certificate in Personality Development at ACHE

3. OL passes (minimum) in 5 subjects- has to follow the Foundation course at ACHE

ATTENDANCE AND PARTICIPATION

If you are prevented from attending classes because of illness or other substantial cause beyond your control, you should submit appropriate medical and/or other documentation to the College.

80% attendance is mandatory to sit for the final examination.

ASSESSMENT (per module)

Assessment	Weighting
Final Exam	60%
Portfolio	35%
Attendance	5%
Total	100%

Overall grade:

10% from each module (10*6)
60%

2 Supervised Research Assignments

40 %

A	–	Distinction (90% and above)
B	–	Honors (between 80% and 89%)
C	–	Merit (between 70% and 79%)
D	–	Pass (between 50% and 69%)
F	–	Fail (below 50%)

LATE/NON- SUBMISSION OF Portfolio

If a student is unable to submit the portfolio on or by the due date, the penalty for late submission will be 5% (of the possible mark) for each day the assessment is late and after one week the mark will be zero. **Without the submission of the Portfolios in all modules, the certificate will not be issued.**

An exception may be granted if the student provides appropriate documentation, for example a medical certificate confirming illness or a written explanation by the student in the case of personal circumstances which affected the student's ability to do the assignment by the due date.

Students must notify their lecturer prior to the submission date they are unable to submit and the evidence must be submitted within 1 day of return to the College.

DIPLOMA IN PSYCHOLOGY

Course Structure

	Course No.	Modules to
Module 1	PSY 2012	GENERAL PSYCHOLOGY

Module 2	DEP 2004	DEVELOPMENTAL PSYCHOLOGY
Module 3	MAN3240	APPLIED ORGANISATIONAL BEHAVIOUR
Module 4	EDP 2002	EDUCATIONAL PSYCHOLOGY
Module 5	SOP 2002	SOCIAL PSYCHOLOGY
Module 6	CLP 2140	ABNORMAL PSYCHOLOGY
Module 7	RPS 2001	SUPERVISED RESEARCH ASSIGNMENT 1 (Developmental Psychology)
Module 8	RPS 2002	SUPERVISED RESEARCH ASSIGNMENT 2 (Abnormal Psychology)

Duration : One Year (01)

Entry Requirements:

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Assessment	Weighting
Final Exam	60%
Portfolio	35%
Attendance	5%
Total	100%

Overall grade:

10% from each module (10*6)
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student's ability to do the assignment by the due date.

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DIPLOMA IN EARLY CHILDHOOD EDUCATION

DIPLOMA IN SPECIAL NEEDS EDUCATION

Course Structure:

Unit Title
Introduction and Philosophy of Exceptional Student Education
Special Needs Exceptionalities in classroom
Educational Psychology
Instructional Practices for students with Disabilities
Assessment and Strategies in Exceptional Student Education
Nature and Needs of Autism

Observation and Practicum

Observation and Practicum is a must for students who are not working in this field.

Minimum of one month practice is needed for the completion of the module.

Duration : One Year (01)

Entry Requirements:

1. Followed A/L and (minimum) passes in two subjects
2. One pass in A/L and a Diploma/certificate courses in any discipline done in a reputed

institute. If not the student has to follow Certificate in Personality Development at

ACHE

3. OL passes (minimum) in 5 subjects- has to follow the Foundation course at ACHE

ATTENDANCE AND PARTICIPATION

If you are prevented from attending classes because of illness or other substantial cause beyond your control, you should submit appropriate medical and/or other documentation to the College.

80% attendance is mandatory to sit for the final examination.

ASSESSMENT (per module)

Assessment	Weighting
Final Exam	60%

Assignments/ presentations	35%
Attendance	5%
Total	

A	–	Distinction (90% and above)
B	–	Honors (between 80% and 89%)
C	–	Merit (between 70% and 79%)
D	–	Pass (between 50% and 69%)
F	–	Fail (below 50%)

LATE/NON- SUBMISSION OF Assignments

If a student is unable to submit the portfolio on or by the due date, the penalty for late submission will be 5% (of the possible mark) for each day the assessment is late and after one week the mark will be zero. **Without the submission of the Portfolios in all modules, the certificate will not be issued.**

An exception may be granted if the student provides appropriate documentation, for example a medical certificate confirming illness or a written explanation by the student in the case of personal circumstances which affected the student's ability to do the assignment by the due date.

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DIPLOMA IN PRIMARY TEACHER TRAINING

Course Structure:

Course No.	Modules to be completed
EDF 1005	Introduction to the Teaching Profession
EEC 1200	Early Childhood Education
EEC 1603	Child Guidance
CHD 1338	Math and Science for the Young Child
EDP 2002	Principles of Educational Psychology
CHD 1331	Creativity for Young Children
EME 2040	Introduction To Educational Technology
CHD 1940	Practicum 1: Class observation and Evaluation
CHD 2441	Practicum 11: Teaching Practice
TMS 1001	Teaching Methodology 1: Teaching Skills in Science for Primary students
TMM 1001	Teaching Methodology 2: Teaching Skills in Math for Primary students

TME 1001	Teaching Methodology 3: Teaching Skills in English for Primary students
TME 1002	Teaching Methodology 4: Teaching Skills in Environmental Science for Primary students

Note: Those who are not teachers **have** to follow last four modules (TMS 1001, TMM 1001, TME 1001 and TME 1002).

Further for non-teachers CHD 1949 and CHD 2441 are compulsory. These modules have to be completed in a registered school / preschool or a Montessori school.

Duration : One Year (01)

Entry Requirement :

1. 2/3 'A' Level passes (work experience is not required)
2. 1 A1 pass + Certificate/diploma course in any other discipline + certificate course in Personality Development)
3. 0L + Foundation course
4. If the Student is not a teacher then complete bridging programs in English, Science, Environmental Science and Mathematics at the American College of Higher Education.
5. Teaching observation + Teaching Practice is mandatory for non-teachers.

By completing this course successfully, you are eligible to follow the Top up (credit transfer) program leading to a Bachelor's degree in Early Childhood Education offered by Lincoln University College in Malaysia.

Evaluation Method – (Could be changed with the module)

First Exam = 35 Marks

Second Exam = 35 Marks

First Assignment = 10 Marks

Second Assignment = 10 Marks

Presentation = 05 Marks

Attendance = 05 Marks

(80% attendance is necessary to be eligible to sit for final examinations)

Total = 100 Marks

Assessment

- A – Distinction (90% and above)
- B – Honors (between 80% and 89%)
- C – Merit (between 70% and 79%)
- D – Pass (between 50% and 69%)
- F – Fail (below 50%)

DIPLOMA IN HEALTHCARE MANAGEMENT

Program Description:

- The Health Service Management program is designed for students who hope to work in the administrative areas of

the health care field.

- Positions can be found in hospitals, clinics, insurance companies, pharmaceutical firms, and doctor's offices.
- Health Services Management professionals have little or no direct patient contact, but provide service "behind the scenes."

For whom

Hospital – Marketing Department | Finance Department | Quality Assurance Department | Channeling and Admissions Department | Facility Department | Human Resource Department

Clinics – Channeling and Admissions Department | Facility Department | Human Resource Department

Pharmaceutical Firms – Purchasing Department | Records Department | Marketing Department | Finance Department | Human Resource Department

Doctor's Office – Doctor's Secretary | Channeling and Admission Department

Course content (Modules)



Program Duration: 12 months

Frequently asked questions (FAQ)

1. What is the course fee?

Total course fee is Rs 120,000 and can be paid in installments monthly or term wise.

2. What is the Length of the Course?

The course duration will take up to a year.

3. What are the times and the Dates for the classes?

Classes will mainly be on weekends with each class being 3 hours long. weekday classes can also be arranged

4. What kind of job opportunities will this diploma provide?

This diploma offers training to handle a varied range of health service administration jobs. You can work in almost any department in a hospital, especially in private hospitals. Currently, hospitals are employing individuals without medical knowledge and it has become an issue. With this diploma you have a better chance of being employed due to your knowledge on medicine and administration.

5. What is special about the Health Service

Management course offered at the American College?

We provide international course outlines, taught by an expert lecturer panel.

6. Will this diploma help you to pursue any further higher studies?

This diploma can lead to an Associate degree in Health Service Management conferred by Broward College Florida, USA. Exemptions can be given towards the American Degree, which will enable you to complete the degree in one year.

7. Do you supply text books and other materials for the class?

Most of the materials will be provided by us. Lecturers will share any other course materials that may be used for the studies.

Required qualification:

1. A/L qualification with 2 passes or equivalent
2. O/L qualification plus a foundation

3. Any other acceptable equivalent qualification
 4. Basic English Knowledge –
(If not proficient in English you may require to do English preparation).
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DIPLOMA IN BUSINESS ADMINISTRATION