

DIPLOMA IN HEALTHCARE MANAGEMENT

Program Description:

- The Health Service Management program is designed for students who hope to work in the administrative areas of the health care field.
- Positions can be found in hospitals, clinics, insurance companies, pharmaceutical firms, and doctor's offices.
- Health Services Management professionals have little or no direct patient contact, but provide service "behind the scenes."

For whom

Hospital – Marketing Department | Finance Department | Quality Assurance Department | Channeling and Admissions Department | Facility Department | Human Resource Department

Clinics – Channeling and Admissions Department | Facility Department | Human Resource Department

Pharmaceutical Firms – Purchasing Department | Records Department | Marketing Department | Finance Department | Human Resource Department

Doctor's Office – Doctor's Secretary | Channeling and Admission Department

Course content (Modules)



Program Duration: 12 months

Frequently asked questions (FAQ)

1. What is the course fee?

Total course fee is Rs 120,000 and can be paid in installments monthly or term wise.

2. What is the Length of the Course?

The course duration will take up to a year.

3. What are the times and the Dates for the classes?

Classes will mainly be on weekends with each class being 3 hours long. weekday classes can also be arranged

4. What kind of job opportunities will this diploma provide?

This diploma offers training to handle a varied range of health service administration jobs. You can work in almost any department in a hospital, especially in private hospitals. Currently, hospitals are employing individuals without medical knowledge and it has become an issue. With this diploma you have a better chance of being employed due to your knowledge on medicine and administration.

5. What is special about the Health Service

Management course offered at the American College?

We provide international course outlines, taught by an expert lecturer panel.

6. Will this diploma help you to pursue any further higher studies?

This diploma can lead to an Associate degree in Health Service Management conferred by Broward College Florida, USA. Exemptions can be given towards the American Degree, which will enable you to complete the degree in one year.

7. Do you supply text books and other materials for the class?

Most of the materials will be provided by us. Lecturers will share any other course materials that may be used for the

studies.

Required qualification:

1. A/L qualification with 2 passes or equivalent
2. O/L qualification plus a foundation
3. Any other acceptable equivalent qualification
4. Basic English Knowledge –
(If not proficient in English you may require to do English preparation).

DIPLOMA IN BUSINESS ADMINISTRATION

DIPLOMA OF BUSINESS (AUSTRALIA TRANSFER PROGRAM)

Program Description:

The BSB50215 Diploma of Business is an Australian accredited qualification that provides the participant with necessary knowledge and skills to effectively function within the corporate environment.

This program is aimed particularly at the effective management of meetings, implementation of continuous improvement, business document design and development, professional development, quality customer service, project work and

implementation of administrative systems.

Blended Learning International provides blended delivery of the qualification. This qualification is provided through the Global Development Learning Network (GDLN) at the American College of Higher Education, Sri Lanka.

Following the successful completion of the BSB50215 Diploma of Business, along with meeting the RMIT English requirements students will obtain a guaranteed entrance to one of RMIT's undergraduate business degrees depending on the degree selection.

Programs

1. Bachelor of Business (Accountancy)
 2. Bachelor of Business (Information Systems)
 3. Bachelor of Business (Logistics and Supply Chain Management)
 4. Bachelor of Business (Marketing)
 5. Bachelor of Business (Entrepreneurship)
 6. Bachelor of Business (Human Resource Management)
 7. Bachelor of Business (International Business)
 8. Bachelor of Business (Management
- Remaining study at RMIT:

192 credit points, 16 courses, 4 semesters, 2 years